



MENAI HIGH SCHOOL

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**Principal
B Ellevsen**

**Deputy Principal
R Allen**

**Deputy Principal
E Sayed-Rich**

**Deputy Principal
L Meagher**

20th May, 2020

Dear Parent/Caregiver,

Thank you for your support and cooperation during weeks 3 and 4 of Term 2 as we have been operating in "Phase 1" of our managed return to school. The purpose of this letter is to make clear to our community what our operating model will be from Monday May 25, Week 5 Term 2.

School Operations From Week 5

From Week 5, Monday May 25, we will be returning to full on-campus learning. All students from Years 7 to 12 will be attending school five days per week in their normal classes with their usual teachers.

The remote online mode of learning will cease. Normal face to face classroom teaching and learning will be the mode of operation.

Students who are unwell or have any cold or flu-like symptoms are not to come to school. If students develop such symptoms whilst at school, parents will be contacted and asked to take their children home.

Attendance

- Parents and carers are encouraged to send their child to school each day as normal
- If your child is unwell with any cold or flu-like symptoms do not send them to school

Students with Increased Health Risks

- If you are keeping your child at home due to an underlying health condition supported by a medical certificate please advise the school

What to Bring

- Students are required to bring all usual equipment for a normal school day

Year 12 Assessment Tasks

- The Year 12 Assessment Schedule is being updated to reflect changes that have been made due to disruptions to normal school operations
- Students will be provided the required assessment notification for any tasks that may have been moved or altered

HSC Major Works

- Thursday afternoon sport time has been set aside for Year 12 students to do additional work on their HSC major works
- Students can access this time by negotiation with their teachers
- Social distancing and hygiene practices will apply

Thursday Afternoon Sport

- An adjusted sport program will run on Thursday afternoons, students should wear sports uniform

Social Distancing and Hygiene

- Whilst the Government has indicated that social distancing measures need not apply in schools, this does not mean that schools cannot choose to implement some social distancing measures
- Menai High School is implementing a range of social distancing measures to ensure everyone stays safe at this time
- Students are not to share food or drinks
- Students are encouraged to bring a water bottle and not use bubblers in the playground

- Students are to keep a distance of 1.5 meters from their teachers and other staff in the school
- All staff and other adults on the school site are required to maintain social distancing of 1.5 metres
- Hand sanitiser will be available in every classroom and students will be required to use it when entering the classroom
- Inside classrooms student desks will be spaced out as much as possible
- Markings have been placed on outdoor seating indicating where students can sit to encourage social distancing to be observed
- We encourage students not to touch each other at this time, students are not to be hugging, shaking hands or having any other physical contact with each other whilst at school
- Arrows have been placed onto walkways to indicate the direction of foot traffic throughout the school to avoid overcrowding in corridors and walkways

Visitors to School

- There should be no visitors to the school site unless they are essential
- Please phone ahead before coming onto the school site

Enhanced Cleaning Measures

- The school will continue to receive enhanced cleaning throughout the day
- The school has been provided with additional cleaners and cleaning hours
- Additional cleaning during the day targets high touch surfaces such as door handles, light switches, handrails and toilets

Playground

- Students are encouraged to keep some space between them when sitting and standing in the playground
- Non-contact games such as handball are permitted

Canteen

- The canteen will be operating
- Social distancing measures will apply

Uniform Shop

- The uniform shop will operate as usual under the normal opening times of Tuesday mornings 8:00am – 12:00pm and Friday afternoons from 12:30 – 4:30pm
- Social distancing measures will apply

Buses

- Buses are currently running as usual and will continue to do so. Bus companies are implementing additional cleaning procedures on all buses
- Whilst bus companies are indicating that they are limiting the number of people on route bus services, these limitations DO NOT apply to school students

We look forward to seeing all our students return to school full time from Monday 25th May.

We thank you for your support and cooperation during the past weeks whilst operating remotely. We look forward to continuing working with you and your child to ensure a smooth transition back to normal school operations.

Please also find in addition to this letter, "A guide to NSW school students returning to face-to-face learning" prepared by the NSW Department of Education at the link below.

[https://education.nsw.gov.au/content/dam/main-education/news/Face to Face Learning Guidelines for Families.pdf](https://education.nsw.gov.au/content/dam/main-education/news/Face_to_Face_Learning_Guidelines_for_Families.pdf)

If you have any questions regarding any of this information please feel free to contact the school.

Yours faithfully,



Barney Ellevsen
Principal